The School of Education Programs Committee: Policy and Charge

The School of Education faculty as a whole has delegated the responsibility for the review of all proposed new courses, new programs, and revisions of existing courses and programs to the School's *Programs Committee*. The Committee may initiate proposals for change that are then referred to another appropriate department or committee for further action, or the Committee itself may elect to pursue a particular course of action. In fulfilling these functions, Committee members serve as liaisons with departments and provide feedback between departments and the Committee. Other review bodies, including the faculty, the Chancellor's Office, and System Administration, assume that the actions of the Programs Committee represent informed professional judgment in accordance with School and University policy. Actions taken by the Programs Committee are subject to faculty and administrative review at all levels.

The Committee specifically has the responsibility to

1. review and approve all proposed new courses, course changes, or course deletions;

2. review and approve development, revision, and suspension or deletion of academic programs, including programs of advanced studies;

3. review and approve changes in criteria, policies, and procedures for admission to School of Education programs;

4. review and approve all school-wide academic policies and initiatives significant to the academic life of students under the purview of the faculty of the School of Education; these include, but are not restricted to, policies concerning degree requirements, academic standing, graduation with honors, satisfactory progress, and grievance and appeal procedures;

5. consider impacts of Wisconsin Department of Public Instruction and Wisconsin Department of Regulation and Licensing regulations and legislative initiatives and, as necessary, review and approve changes in criteria and procedures for recommending professional certification or licensing;

6. oversee student advising policies, procedures, and structures;

7. monitor field experiences, including practica, student teaching, internship assignments, and all clinical experiences of the various professions.

Voting membership of the Committee includes one faculty member from each department, one undergraduate student, and one graduate student. The Dean selects the Committee chair. Any changes that significantly alter the content or standards of existing courses or programs must be reviewed by the Programs Committee. The Divisional Committee provides guidelines and documents for new course, course change, or course deletion proposals. Proposals for new programs or degrees are reviewed by the Programs Committee following System approval to plan. The Committee advises the Dean whether such proposals shall be forwarded for campus review and approval. Programs Committee members consider proposals in light of clarity of purpose and expression; potential overlap with existing courses or programs; anticipated impact on students; conformity with certification and licensing requirements; and compatibility with the mission of the School.

(Last revised September 2006)

School of Education Office of the Dean
377 Education Building University of Wisconsin–Madison 1000 Bascom Mall Madison, Wisconsin 53706-1398
608/262-1763 Fax: 608/265-2512