

Instructions for Applying to Physical Education

DEADLINE

April 1, 2019 @ 4:30 p.m.

APPLYING to the Kinesiology-Physical Education program is a two step process. The first step is submitting an online application; this may be completed as soon as a student decides to apply for admission to the Kinesiology-Physical Education program. The second step involves submitting hard copies of application materials, which are detailed below. Students **do not** need to have all hard copy application materials ready to submit before completing the online portion. In fact, we encourage students to complete the online application portion as early as possible! Both steps must be completed by April 1, 2019, at 4:30 p.m..

Prospective applicants are strongly encouraged to meet with an Education Academic Services/Office of Undergraduate Recruitment and Retention advisor. Phone 608-262-1651 or visit Room 139 Education Building (on Bascom Hill) to make an appointment. Students who are applying as prospective transfers to UW-Madison are also strongly encouraged to meet with an EAS/OURR advisor, either in person or via phone.

Questions about the application itself may be directed to soeadmissions@education.wisc.edu; we will try to respond within 24 hours.

Admission to the Kinesiology-Physical Education program is limited and may be competitive. Obtaining or exceeding the minimum eligibility criteria does not guarantee admission. Applicants should carefully review the program admission information available in the **Guide** (guide.wisc.edu).

Applicants not currently enrolled on the UW-Madison campus must also submit an application to the Office of Admissions and Recruitment (admissions.wisc.edu) by the Spring 2019 deadline to be eligible for this program.

Required Application Materials

Step One: Online Application

The online application for the Kinesiology-Physical Education program may be accessed via the School's Apply to a Program page (education.wisc.edu/apply-undergrad-program).

Step Two: Hard Copy Application Materials

Application materials are due on April 1, 2019, at 4:30 p.m.. **Applicants should include their full name, student ID number (if a current or former UW-Madison student), and program the application materials are for on every page of printed material.** Please **do not staple**; if necessary, use a paper clip to bind the submitted materials together. All materials must be submitted together, with the exception of letters of recommendation if the letter writer plans to email them to the School of Education. Applicants may submit materials in person or by mail to the following address:

Education Academic Services
Attn: Admissions
139 Education Building
1000 Bascom Mall
Madison, WI 53706

Off-Campus Transcripts. Any coursework completed at other institutions is reviewed as part of the application materials for the Kinesiology-Physical Education program. To determine whether it is necessary to submit a transcript, consult the following guidance:

Current UW-Madison students who have transferred credits from another college or university to UW-Madison **before January 22, 2019**, must indicate any previous institution(s) attended on their online application. However, these students do not need to submit official transcripts as long as the relevant transcripts have already been evaluated by UW-Madison's Office of Admissions and the appropriate transfer credit has been posted.

Current UW-Madison students who submit transcripts for transfer coursework to the Office of Admission *after January 22, 2019*, must also submit official copies of these transcripts to the School of Education with their other hard copy application materials. Students are encouraged to consult their academic advisor with questions about the status of transfer credit.

Prospective transfer students who are also applying to UW-Madison for admission must submit separate official transcripts to the School of Education as part of their program application. Applying to a program in the School of Education and to the UW-Madison campus are completely separate processes.

Personal Statement. Write an 800–1000 word narrative describing reasons for wanting to be a physical educator. This narrative should address experiences and skills that have shaped your desire to enter the field of education. Statements will be evaluated for (1) understanding issues related to teaching, (2) motivation for being a teacher, (3) depth of thought, and (4) clarity and coherence.

First Aid/CPR Certification. One of the program admission eligibility requirements is completion of (1) Kinesiology 116 First Aid and Basic Life Support by the end of Spring 2019 semester *or* (2) the American Red Cross First Aid Certification and either the Basic Life Support for Health Care Providers Certification *or* CPR/AED for the Professional Rescuers and Health Providers Certification. Be prepared to indicate in the application how you intend to meet this requirement.

Applicants who have already completed the First Aid/CPR Certification requirements through the American Red Cross First Aid Certification and either the Basic Life Support for Health Care Providers Certification *or* CPR/AED for the Professional Rescuers and Health Providers Certification should plan to submit a copy of the certification with the other hard copy application materials.

Application Checklist. This document serves as the cover sheet of your hard copy application materials. Please print a copy and complete the checklist before submitting your materials to Education Academic Services.

