Addendum #1

Recommended review of cross-listing rationales

When it comes to course proposals, there is a lot of work done at the department-, school/college-, and campus- levels prior to being approved and implemented in the course catalog and the various down-stream enterprise systems to support the teaching and learning mission of the UW. Given this intensive work, robust communication and teaching needs to happen at all levels to successfully implement the changes to the cross-listing rules. Additionally, we recommend creating audits that will verify that courses do share the administrative responsibility of the course (course scheduling, etc.). To collect the rationales, we also request that the rationale field for why the course is cross-listed be a required field, as opposed to its current optional state.

Existing cross-listed courses may have long standing relationships between subjects that cannot be disassembled immediately (i.e., the course is included in multiple program curricula under one of the many, if applicable, subjects that need to be revised; or courses listed in requisites). Conversations about cross-listing and whether a course meets the recommended rationales should happen prior to the course reaching the University Curriculum Committee step(s) of workflow. This puts an extra burden on the school/colleges to work with departments to determine if a cross-listing should still exist. They will need resources to help support the directive to minimize cross-listing by having strong rules as to when cross-listing is (and is not) allowed, including (but not limited to) educational resources, additional funding, and support from the UCC in enforcing those rules. Many existing rules/guidelines are perceived as optional and thus are not a requirement to be followed (such as the existing guidelines for cross-listing).

Change course proposals

Any courses that are reviewed by the UCC are unlikely to need changes again immediately, so it is imperative to review cross-listing rationales with every proposal.

New course proposals

New courses are not included in various systems yet with the subject + catalog number combination, so critiquing whether they meet the recommended criteria to cross-list does not require the detangling that happens with change proposals. Rationales to cross-list should include information about how the course content has been curated from every participating subject, how they intend to keep the course a shared learning experience between subject partners, and how they will continue to share ownership of the course (governance approvals, scheduling, etc.).

Cross-listing Amnesty

While hundreds of course proposals are reviewed by the UCC annually, there are thousands more that are not reviewed. If the policy is to wait for course proposals to be individually reviewed by the UCC, minimizing the use of cross-listing will take years. For context, the Requisite Amnesty Project has been ongoing for 6 years and we are finally coming to the end where all subjects will be complete. We recommend an annual review of cross-listed courses, with an audited report available to school/colleges and departments that indicate [insert what criteria would be helpful in determining validity] to help determine whether a course shall remain crosslited, and a simplified bulk process where the removal of

cross-listing could be done similar to the obsolete course process on the same timeline (identified in the fall and completed by the first UCC meeting in March).

Examples

Acceptable:

- This is an interdisciplinary course explaining [subject material]. [Department a] and [department b] will jointly own the course because it does not fit exclusively into a single subject heading. Department a will teach the course in the spring, department b will teach the course in the fall with the same material each term, ensuring that the course learning outcomes are met the same for every student.
- This interdisciplinary course explores theories of [subject matter] and [subject matter], specifically in the context of [subject matter]. Because of the broad domain content and uniqueness of the course among other offerings on campus, the [subject] alongside the [subject] intend to curate the course material, share instruction, and meet jointly approved learning outcomes.
- This course is to be cross-listed with [subject] and [subject], because both subjects are collaborating on the course and have determined that the learning outcomes meet their subject-specific requirements.
- The course is an interdisciplinary seminar taught by faculty in both [subject] and [subject] and when taught will always meet the course learning outcomes regardless of instructor.
- This course is being cross-listed (subjects) because these four departments are very committed to the topic of [subject matter] at UW-Madison that serve students across [school/college]. They have worked together to create this course and they will continue to work together to evolve the course.

Not acceptable:

- The course is cross-listed with [subject] because it deals with themes central to the [degree/major/program].
- The [governance group], which administers the [degree/major/program], has reviewed the course proposal and would like for the course to be cross-listed with [subject]. The [governance group] has also recommended that the course be included in the [degree/major/program].
- This is a course that has been cross-listed for years and since it is in the related [subject matter], it should be included in [degree/major/program] as well.
- Instructor has split appointment in [department] and [department]
- Course content relevant to [degree/major/program] curriculum.
- Students interested in [subject matter] are housed in multiple departments, and cross-listing will increase awareness of the course and enrollment.
- The course is currently cross-listed and we do not want to modify it.
- The course is applicable and relevant to both disciplines and fulfills undergraduate degree requirements for both departmental degree plans, as well as the supply chain management certificate. This course is delivered by faculty who support both the [department] and [department].
- The course will be cross-listed so that students in both [degree/major/program] and [degree/major/program] can count it in their home departments for degree requirements, allowing for greater student access.

- Subject matter of the course fits with departmental requirements.
- Lead instructor is in both the Department of [department] and [department], and directs the [degree/major/program].
- The material covered under this course is extremely relevant for all departments cross listed, and we actually pull a fairly even number of students from each major.
- The course content and goals reflect interests of both [degree/major/program] and [degree/major/program].
- This course will be cross-listed because it is a course that will equally benefit students in [degree/major/program] and [degree/major/program]. Bringing students from both programs in the same classroom typically produces provocative discussions regarding [subject matter]. Cross-listing the course should help develop the dynamic about [subject matter] and [subject matter] within the classroom.