



Academic Planning Council Minutes Wednesday, February 27, 2019

Attendees: Corby, Kelley (chair), Diffie, Smedema, Tochon, Wollack, Quintana, Conroy, Fillback Watt, Worth, Lisowski, Klawitter, Kendall

Meeting called to order at 10:03 a.m.

Approved: Approval of the agenda. January meeting minutes tabled.

Question about schedule for March meeting since it is scheduled during spring break. Meeting will be rescheduled.

Updates: Kelley provided an update about a search for a new Chief Financial Officer. She listed other changes at the School of Education to include efforts towards fully funding doctoral students and projections of summer term revenues and overall growth. The CFO position will focus on large scale operations of the School of Education, like overall modeling, definition of goals and the oversight of the School of Education and WCER. Kelley will chair the search supported by the search firm, Isaacson, Miller.

Endowed Chair Update: Kelley explained that the endowed chair policy was updated a few years ago. Fundraising efforts in the School of Education led to an increase in the number of endowed chairs; half of the funding from the endowment must go towards the endowed chair's salary.

- Department chairs within the School of Education agreed that of the salary funds released as a result of the endowed chair funding, 60% could stay with the department as salary savings and the remaining 40% could be redistributed across the School of Education for faculty salary increases.
- Dean Diana Hess is serving on a campus-wide committee examining the policy on endowed chairs, including the allocation of the remaining 50% and whether that amount should go towards salaries or the flex account.
- Diffie remarked on the importance of having available flex funds at the expense of salary increases.

Sustainability Attribute: Kelley presented the purpose of course attributes are to give students a better sense of what a particular course will offer. The campus has determined that it would be of interest to have a sustainability attribute, and it is something students are particularly interested in.

- The Programs Committee at the School of Education has previously looked at a version of the proposed sustainability attribute, but the current version outlines learning outcomes to make courses eligible and describes the item that will be added to the course form. There will be a one-time call for a provisional designation for established courses with a three- year window for formalizing the sustainability attribute.

Kendall asked for clarification about defining terms, as sustainable development can be a competing priority of environmental sustainability.

Diffie asked a clarifying question about the initial course designation process.

The School of Education Programs Committee would work on identifying courses once campus initiates the call.

Graduate Assistant stipend rates: Kelley presented the Graduate School sets minimum rates annually. Due to the difference in rates by appointment type, the School of Education is proposing to set the Project Assistant (PA) rate to be equal to the Research Assistant (RA) rate. The burden of this change will largely fall on grant funded projects in WCER.

Wollack asked a question to clarify what the Graduate School means by "maintaining the principles that graduate students will not get a stipend cut from the previous year"—is this by student or by appointment type?

Quintana asked about the flexibility of the 50% requirement because some students in Counseling Psychology want a lower appointment due to the clinical hour requirement load.

Wollack also asked about students who are willing to self-fund?

Kelley clarified that if students have government funding or their own funding they do not have to be funded.

Adjourned at 11:01.

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