



Programs Committee Minutes  
September 7, 2018

Attended: Malachy Bishop, Amy Claessens, Shuxing Fan, Barb Gerloff (ex-officio), Andrea Harris, Dawnene Hassett, Nick Hillman, Elizabeth Jach (ex-officio), Carolyn Kelley (chair), Meg Mitchell, Bill Schrage, Peter Steiner, Lynet Uttal

Guests: Alberta Gloria, Cindy Kuhrash, Melinda Leko, Andrea Ruppap, Beth Tryon, Andy Winterstein,

Meeting called to order at 12:31 p.m.

Announcement for the new program proposal system, Lumen. Any change in a program that will result in a change in the Guide will need to go through this system, including changes as small as one elective for the major. In the School of Education, we are giving departments the option to either submit program changes online or to submit a paper copy to the Dean's Office, who will then enter the information for departments. Lumen launch date is October 1. Please note that any program proposals that are currently working their way through governance will not need to go through Lumen.

**AGENDA** (Click here for September folder)

A. Consent Agenda

1. Approval of Agenda and Minutes

Consent agenda approved.

B. Old Business

C. Regular Business

1. New Course Proposal: [ELPA 871 Organizational Leadership & Change for Equity](#)

- i. Nick Hillman presenting. The course is designed for masters and doctoral students in ELPA and has been taught as a topics course in the past. Currently, no courses on campus focus on changing for equity. Requisite language should be 'Graduate/professional standing.' The committee also suggested adding additional language about equity and clarify that this course focuses on change in order to distinguish from ELPA 873. Approved, with changes.

2. New Course Proposal: [ELPA 873 Critical Epistemologies and Organizational Theory](#)

- i. Nick Hillman presenting. The course is also designed for masters and doctoral students in ELPA and has been taught as a topics course in the past. Distinguished from other organizational theory courses. The committee noted that 873 was very similar in description to 871. The committee suggested

**School of Education Office of the Dean**

adding specific language that expands on the differences between the two courses, as well as defining the relationship between the two, such as if one was a requisite for the other or if they were both requirements for a named option. Requisites should say “Graduate/professional standing.” Approved, with changes.

3. New Course Proposal: [ELPA 899 Leadership for Study Abroad Programs and International Student Services](#)
  - i. Nick Hillman presenting. This course is required for the Global Higher Ed program, and students have expressed strong interest in this course. It is designed for students who want to work on campuses in study abroad offices. The course needs a different number, as the middle ‘9’ is reserved for independent study and the middle ‘8’ is reserved for honors courses. Upon changing the course number, update the syllabus to match. Requisites should say “Graduate/professional standing.” Approved, with changes.
4. Program Change: [Health Minor](#)
  - i. Cindy Kuhrash presenting. This minor hasn’t been revised for about 20 years. The DPI standards went from content-based standards to skill-based standards, which drove this revision. This will be most popular amongst students who are completing the Bachelor’s in Physical Education, and we also anticipate there will be interest from HPHE majors. The minor needs to list the first two requirements that are currently “fulfilled by BSPE” as any student who is not in BSPE will need to take those courses. This could be marked with an asterisk that notes the requirement is fulfilled by BSPE coursework. Approved, with changes.
5. Notice of Intent: [Master’s Degree in Athletic Training](#)
  - i. Andy Winterstein presenting. National standards are moving the certification for Athletic Training to the master’s level. This is the Notice of Intent to create a residential 24-month Master’s Degree program, modeled after Kinesiology’s Physician’s Assistant program. The UW-Madison campus has a strong and diverse health community that this program hopes to become a strong part of, similar to the way their undergraduate program is. The initial class size will be 10-15, but they are hoping to expand up to 20-25 over time. Undergraduate enrollment has gone down recently; generally, the program had cohorts of 18, but only accepted 11 last year. Approved.
6. New Course Proposal: [COUN PSY 601 Best Practices in Community-Engaged Scholarship](#)
  - i. Beth Tryon presenting. This course has been taught as a topics courses and tends to get a wide range of students. This course helps to prepare students to work in non-profit settings. The committee clarified that the course satisfied the 2 credit definition. Approved, with changes.
7. New Course Proposal: [COUN PSY 700 Practicum Activities](#)
  - i. Alberta Gloria presenting. This course was taught as a special topics course and will help to meet the Counseling Psychology 60 credit licensure requirement. This is a one credit, 90 minute course, where most of the course

will occur outside the classroom. The committee suggested including in the justification that this course is only for a particular cohort to help distinguish it from other courses on campus that seem similar. Requisite should be “Declared in Counseling and graduate/professional standing.” In the course description, requisite is spelled wrong. Under the rationale section, “oversights” should be changed to oversees.” Rationale for the course: last sentence should read “This course will fulfill the practicum requirements for the Masters of Counseling degree.” Approved, with changes.

8. New Course Proposal: [RP&SE 515 Access to the General Curriculum for Students with Disabilities](#)
  - i. Andrea Ruppap presenting. Special educators that come out of this program need to be ready to teach both low and high support needs students. This course looks at ways to develop curriculum for students with different levels of needs. 660 number needs to be changed in the syllabus, as well as highlights removed and title updated to match proposal number and title. In the course description, spell out IEP since this is a public-facing course description, and some viewers might not know what IEP stands for. Requisite should read “Declared in Special Education or Elementary Education and Special Education.” The learning outcomes should not start with “Students will.” Approved, with changes.
9. Course Proposal Change: [RP&SE 464 Diagnosis, Assessment, and Instructional Planning in Special Education](#)
10. Course Change Proposal: [RP&SE 465 Language and Reading Instruction for Students with Disabilities](#)
  - i. Melinda Leko presenting. The committee reviewed 464 and 465 together as the main change was reducing the credits from four to three credits. Requisite should read “Declared in Special Education or Elementary Education and Special Education.” Approved together, with changes.
11. New Course Proposal: [RP&SE 485 Special Education Practicum: Early Adolescence through Adolescence](#)
  - i. Melinda Leko presenting. The program needed a practicum at the secondary level. The middle “8” is reserved for honors courses, so the number needs to be changed. Learning outcomes should not start with “Students will.” Requisite should read “Declared in Special Education.” Approved, with changes.
12. New Program Proposal: [Disability Rights and Services Certificate](#)
  - i. Melinda Leko presenting. Lots of students are interested in disability but don’t want to major in Special Education. Certificate’s sole purpose is to look at individuals with disabilities. Students take two foundational courses and then have a selection of electives across the department. The committee asked if it would be possible to have people come back to take this and have special student status. RPSE plans to run the certificate for a year and then, depending on enrollment numbers, see whether it would be feasible to open this up for others in the community. The committee also suggested changing the four-

year plan to not have courses in the summer, as many students who look at the sample course plan will assume they need to take the courses shown in the summer. Approved, with changes.

13. Program Change: [Special Education Certification](#)

- i. RPSE is hoping to revise their undergraduate certification program. After recently trying a different model, exit interviews suggested that the program needed to be changed. Originally students did student teaching at the secondary and elementary levels. In lieu of doing both, the new model requires student teaching in the student's preferred concentration and a practicum at the other level. This also gives students more flexibility in their schedules to study abroad and do other certificates. The committee noted that the program change should note that students are still required to still have elementary and secondary experience. The committee also suggested splitting the student teaching so students have experience teaching throughout the school year, which Leko noted would be interesting and could be considered in future revision. Approved, with changes.

D. [Announcements](#)

1. Discussion: [Topics Course Guidelines](#)

- i. Campus is thinking of revising topics course guidelines. Kelley asked for review in departments. If there are comments, bring them to October's meeting.

Meeting adjourned at 2:03 p.m.