

New Program Proposal

Date Submitted: 01/21/22 12:54 pm

Viewing: : **Applied Exercise Science**

Parent Plan: [MAJ: Kinesiology_MS](#)

Last edit: 02/10/22 1:54 pm

Changes proposed by: strigsted

In Workflow

1. **KINESIO Dept. Approver**
2. **EDU School Admin Reviewer**
3. EDU School Approver
4. APIR Admin
5. GFEC Approver
6. UAPC Approver
7. Registrar

Name of the school or college academic planner who you consulted with on this proposal.

Name
Maddie Sychta - EDU

Approval Path

1. 01/21/22 1:05 pm
Lisa Cappabianca (lcappabianca):
Approved for KINESIO Dept. Approver

Proposal Abstract/Summary:

The Department of Kinesiology has an approved master's program with a long history of training students in 7 informal tracks: 1) biomechanics, 2) exercise physiology, 3) exercise psychology, 4) motor control and behavior, 5) physical activity epidemiology, 6) occupational sciences, 7) applied exercise science. This named option (Applied Exercise Science) formalizes an academic specialization (non-thesis) within our approved and existing academic major within the department. It also responds to recommendations to create named options. Students in this named option have a sequence of courses and experiences that are unique within the department. Creating this named option will allow students to differentiate and highlight their area of specialization, which will benefit them in their academic plans and when moving into the labor market.

Basic Information

Program State: Active

Type of Program: Named Option
 Parent Program: MAJ: Kinesiology MS
 Parent Audience: Graduate or professional
 Parent Home Department: Kinesiology (KINESIO)
 Parent School/College: School of Education

The program will be governed by the home department/academic unit as specified. Will an additional coordinating or oversight committee be established for the program?

No

Parent is in the Graduate School: Yes

Parent Award: Master of Science

SIS Code:

SIS Description:

Transcript Title: Applied Exercise Science

Named Options: Sub Plan 1266: No Title Found
 Sub Plan 1270: No Title Found
 Sub Plan 1271: No Title Found
 Sub Plan 1275: No Title Found
 Sub Plan 1276: No Title Found
 Sub Plan 1278: No Title Found
 Sub Plan 1286: No Title Found

Does the parent program offer this as an additional major as well? No

Is this a non-admitting named option for a master's degree? No

Roles by Responsibility: List one person for each role in the drop down list. Use the green + to create additional boxes.

Role Type	Name (Last, First)	Email	Phone	Title
Department Chair	Mason, Andrea	andreamason@wisc.edu	608/262-9904	

Role Type	Name (Last, First)	Email	Phone	Title
Faculty Director	Cadmus-Bertram, Lisa	cadmusbertra@wisc.edu	608/265-5946	
Primary Contact	Trigsted, Stephanie	strigsted@wisc.edu	608/262-8730	
Primary Dean's Office Contact	Sychta, Maddie	sychta@wisc.edu		

List the departments that have a vested interest in this proposal.

Departments
Nutritional Sciences (NUTR SCI)
Curriculum and Instruction (CURR INSTR)
School of Business (BUSINESS)

Are all program reviews in the home academic unit up to date? Yes

Are all assessment plans in the home academic unit up to date? Yes

Are all assessment reports in the home academic unit up to date? Yes

Mode of Delivery:

Face-to-Face (majority face-to-face courses)

Will this program be part of a consortial or collaborative arrangement with another college or university? No

Will instruction take place at a location geographically separate from UW-Madison? No

Parent has outside accreditation: No

Graduates of parent program seek licensure or certification after graduation. No

First term of student enrollment: Fall 2022 (1232)

Year of three year check-in to GFEC (3 years after first student enrollment):
2026

Year of first program review (5 years after first student enrollment):
2028

If this proposal is approved, describe the implementation plan and timeline.

Because this is a formalization a track within an existing program, all students on the non-thesis master's track will be advised on the process to complete the add/change/discontinue program request process to ensure they are in the correct named option.

Rationale and Justifications

How does the named option relate to the major and to other named options in the major, if relevant?

The Department of Kinesiology has an approved master's program with a long history of training students in 7 informal tracks: 1) biomechanics, 2) exercise physiology, 3) exercise psychology, 4) motor control and behavior, 5) physical activity epidemiology, 6) occupational sciences, 7) applied exercise science. We are seeking a formalization of these tracks into named options. The Applied Exercise Science (formerly the non-thesis track) is designed for students who are interested in graduate-level training in Kinesiology, but who are not necessarily interested in a career doing research in the field. This named option does not overlap with other named options within the program.

Why is the program being proposed? What is its purpose?

The purpose of the named option is to formalize the area of academic and research specialization within our approved and existing academic major within the department. This provides students a way to communicate their formal specialization in the labor market and/or to other graduate programs. The named option will also allow the department to capture enrollment and progress data for analysis and tracking purposes. This named option is designed to provide broad, graduate-level training in Kinesiology. Students will take advanced coursework in each of the traditional disciplines within the field and also focus on their individual interests by selecting courses as electives. Students who pursue this named option (on the current "non-thesis track") often express interest in obtaining graduate-level training to support their goal of coaching/teaching in team or individual settings, personal training or fitness instruction, or as a supplement to a practice in physical therapy, athletic training, or some other allied health profession, or for other purposes.

Do current students need or want the program? Provide evidence.

The number of students on the non-thesis track of our existing program has been growing and students have expressed interest in creating a named option that will document their area of specialization on their transcript. By adding this named option, Applied Exercise Science, our department will be better situated to recruit students and communicate the associated coursework and career preparation unique to this named option.

What is the market, workforce, and industry need for this program? Provide evidence.

The department has served this population of graduate students for years. It serves an existing need with a stable number of students admitted each year (around 10 on average). It is designed for students who would like graduate knowledge in Kinesiology but are not interested in pursuing a research-based masters degree.

What gap in the program array is it intended to fill?

This program array is not intended to fill a gap. This named option is designed to formalize the existing non-thesis “track” of the master's program for students interested in graduate-level training in Kinesiology, but who are not necessarily interested in a career doing research in the field.

Diversity and Inclusion

Describe how the proposed program curriculum and learning outcomes will advance inclusive excellence. Discuss specific components and requirements within the curriculum that will offer students opportunities and learning activities to engage in diversity with respect to perspectives, theories, practices, and populations different from themselves. If internships or clinical, practicum, or experiential learning experiences will be required, discuss how students will have access to diverse practice settings.

The mission of the Department of Kinesiology is to create, interpret, transmit, and apply knowledge related to movement, exercise, and human occupation with the ultimate goal of enhancing human health, productivity, and quality of life. We are committed to creating a welcoming and engaging environment that encourages open dialogue to better our scholarship, to promote a broad spectrum of ideas, and to apply those ideas in service of the health and wellness of all individuals in our community. We are dedicated to implementing practices, procedures, and structures that foster the integration of ideas from all members, and believe this commitment elevates the quality and value of all discourse. For example, several years ago, we removed the GRE as a requirement for application into our graduate programs. After careful evaluation, we determined the GRE may be a barrier to some prospective students, so the GRE is no longer required for any graduate program in the department. Over the past several years, we have added graduate level courses that provide an opportunity for students to learn and engage in diverse perspectives and discuss issues related to diversity in physical activity. These courses include Kines 540 (Diversity in Health and Physical Activity Settings), a “Diversity in STEM and Research” module in Kines 991 (Research in Physical Activity – Theory and Design). A new course is being developed and will be offered as a workshop titled “Social Determinants and Disparities of Physical Activities” during the Spring 2022 semester.

Parent Value

The mission of the Department of Kinesiology is to create, interpret, transmit, and apply knowledge related to movement, exercise, and human occupation with the ultimate goal of enhancing human health, productivity, and quality of life. We are committed to creating a welcoming and engaging environment that encourages open dialogue to better our scholarship, to promote a broad spectrum of ideas, and to apply those ideas in service of the health and wellness of all individuals in our community. We are dedicated to implementing practices, procedures, and structures that foster the integration of ideas from all members, and believe this commitment elevates the quality and value of all discourse. For example, several years ago, we removed the GRE as a requirement for application into our graduate programs. After careful evaluation, we determined the GRE may be a barrier to some prospective students, so the GRE is no longer required for any graduate program in the department. Over the past several years, we have added graduate level courses that provide an opportunity for students to learn and engage in diverse perspectives and discuss issues related to diversity in physical activity. These courses include Kines 540 (Diversity in Health and Physical Activity Settings), a “Diversity in STEM and Research” module in Kines 991 (Research in Physical Activity – Theory and Design). A new course is being developed and will be offered as a workshop titled “Social Determinants and Disparities of Physical Activities” during the Spring 2022 semester.

Discuss how the proposed program will actively pursue an equity in student recruitment, access, retention, and degree completion. Describe specific strategies to identify and recruit a diversified student population for programs that do direct admissions. Include evidence-based and effective practices. Provide examples of academic and student support services that will be implemented to support student learning success and completion.

Over the past 3 years, Kinesiology has intentionally focused on pursuing equity in recruitment, access, retention, and degree completion. We eliminated the GRE requirement for all graduate programs in the department, have attended multiple recruiting fairs, including sending a representative to the National Diversity in STEM conference, and are working to ensure our department is welcoming to all so that all students will feel comfortable enrolling in our programs. Some efforts directly related to this goal include the creation of a specific portion of our Kinesiology website dedicated to equity initiatives and resources, revising our orientation process (current project), and increasing communication with graduate students by initiating a bi-weekly newsletter to share information and accomplishments with students, faculty, and staff. We are also creating a new charge for the Kinesiology Department’s Equity, Climate, and Diversity Committee (current project) to evaluate our current departmental practices and address areas of concern. We have also focused on diversity when conducting recruiting and hiring searches for new faculty lines within the department. We implemented annual reviews of all graduate students which are designed, in part, to ensure that students and their advisors are both informed of the student's progress in the program. The Graduate Study Committee discusses any students not making progress and work with the advisor to create a plan to help keep the student on track for completion.

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Consider how the proposed program will ensure equity in recruiting and hiring of faculty, instructional staff, and staff who will oversee the program curriculum, professional/career development experiences, and research/scholarship where relevant.

In two recent hires, we capitalized on the TOP program. These two hires through the TOP program along with a 2018 faculty hire (all occurring in the past 4 years) increased the number of faculty of color in our department to 14%. To further diversify our faculty, instructional staff, and staff, we plan to be strategic in our recruiting efforts. Search committee members for faculty and staff searches will receive specific training from School of Education HR staff on a) developing a strategy to enhance the diversity of the candidate pool, (b) inclusive search practices, and (c) developing awareness of unconscious biases in the search process. As a start, we have begun to generate a list of targeted minority interest groups where we can advertise the open positions (e.g. annual biomedical research conference for minority students, ACSM minority health and research interest group, American OT National Black Occupational Therapy Caucus, NIH Diversity Consortium's National Research Mentoring Network, etc.).

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Note any plans or strategic initiatives at the university that are closely linked with the development of the proposed program. Note how efforts will align with the appropriate and applicable accreditation standards that address diversity where relevant. To the extent that the response to questions related to diversity, equity, and inclusion are connected to plans at the department, school/college or university, make those connections explicit where relevant.

The Kinesiology Department is committed to creating a welcoming and engaging environment that encourages open dialogue to better our scholarship, to promote a broad spectrum of ideas, and to apply those ideas in service of the health and wellness of all individuals in our community. The efforts in Kinesiology are supported and informed by the School of Education's Office of Equity, Diversity, and Inclusion, which seeks to promote equity, diversity, and inclusion by reducing barriers to access, increasing the demographic diversity of the SoE faculty, staff, and students, and encouraging scholarship, teaching, and service that embraces and engages the full measure of the diversity of society. We have been actively engaged in planning workshops with the School of Education's new EDI Director of Teaching and Learning Innovation to help support our mentors, instructors, and graduate students in the areas of equity and inclusivity. Additionally, we have used the bi-weekly newsletter to amplify School of Education initiatives (especially affinity groups and events) and University-led initiatives like the Diversity Forum (Kinesiology hosted a viewing party), workshops and learning opportunities, and events related to heritage months (Black History Month, Hispanic Heritage Month, Native American Heritage Month, etc).

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related to heritage months (Black History Month, Hispanic Heritage Month, Native American Heritage Month, etc).

Faculty and Staff Resources

List the core program faculty and staff with title and departmental affiliation(s) who are primarily involved and will participate in the delivery and oversight.

Name (Last, First)	Department	Title
Cadmus-Bertram, Lisa	Kinesiology (KINESIO)	Associate Professor
Bell, David	Kinesiology (KINESIO)	Associate Professor
Cook, Dane	Kinesiology (KINESIO)	Professor
Crawford, Scott	Kinesiology (KINESIO)	Assistant Professor
Ausderau, Karla	Kinesiology (KINESIO)	Associate Professor
Trigsted, Stephanie	Kinesiology (KINESIO)	Graduate Program Manager

What resources are available to support faculty, staff, labs, equipment, etc.?

Existing Fund 101 resources will be used to support this program. Because this is a formalization of an existing program, new resources are not necessary.

Program advisor(s) with title and departmental affiliation(s).

Name (Last, First)	Department	Title
Cadmus-Bertram, Lisa	Kinesiology (KINESIO)	Associate Professor and Director of Graduate Studies
Trigsted, Stephanie	Kinesiology (KINESIO)	Graduate Program Manager

Describe how student services and advising will be supported.

The Director of Graduate Studies will continue to serve as the primary advisor for these students. The Graduate Program Manager will provide additional support and advising.

Confirm that the program advisor(s) or coordinator(s) have been consulted and reviewed this proposal. Yes

Resources, Budget, and Finance

Is this a revenue program? No

What is the tuition structure for this program?

Standard resident/MN/nonresident graduate tuition

Does the program or change require substantial new resources other than those just described? Describe the needs. Confirm that the dean is committed to providing the resources.

This named option formalizes an academic specialization within our approved and existing academic major. As such, the funding of the program relies on existing resources.

Are new Library resources needed to support this program?

No

Describe plans for funding students including but not limited to funding sources and how funding decisions are made.

Students admitted to the Applied Exercise Science named option will not be funded as a general rule. Open teaching assistant positions within the department will be offered to interested students as they are available. The Graduate Program Manager will advise those students who seek funding on the options available to them.

Curriculum and Requirements

Parent Plan Admissions/How To Get In Requirements

Students apply to the Master of Science in Kinesiology through one of the named options:

- Kinesiology: Applied Exercise Science, M.S.
- Kinesiology: Motor Control and Behavior, M.S.
- Kinesiology: Biomechanics, M.S.
- Kinesiology: Exercise Psychology, M.S.
- Kinesiology: Physical Activity Epidemiology, M.S.
- Kinesiology: Exercise Physiology, M.S.
- Kinesiology: Occupational Science, M.S.

Approved Shared Content from /shared/graduate-school-admissions/

Last Approved: Apr 15, 2021 12:15pm

Please consult the table below for key information about this degree program’s admissions requirements. The program may have more detailed admissions requirements, which can be found below the table or on the program’s website. Graduate admissions is a two-step process between academic programs and the Graduate School. **Applicants must meet the minimum requirements of the Graduate School as well as the program(s).** Once you have researched the graduate program(s) you are interested in, [apply online](#).

Fall Deadline	February 15
Spring Deadline	December 1
Summer Deadline	This program does not admit in the summer.
GRE (Graduate Record Examinations)	Not required.
English Proficiency Test	Every applicant whose native language is not English or whose undergraduate instruction was not in English must provide an English proficiency test score and meet the Graduate School minimum requirements (https://grad.wisc.edu/apply/requirements/#english-proficiency)
Other Test(s) (e.g., GMAT, MCAT)	n/a
Letters of Recommendation	3

Required

Applications may be considered after February 15.

For admission, the Graduate School requires, as does the Kinesiology department, a minimum 3.0 GPA (on a 4.0=A scale) on the last 60 semester hours (or equivalent) of undergraduate coursework. An applicant must submit academic transcripts from each institution attended and a statement of reasons for graduate study. Please consult the [kinesiology website](#) for further details of these requirements and procedures.

Describe plans for recruiting students to this program.

We currently receive more applications than positions available each year. As such, we plan to continue our current recruiting methods of attending virtual graduate fairs and fostering relationships with undergraduate institutions without graduate study in Kinesiology or Exercise Science.

Projected Annual Enrollment:

Year	Projected Enrollment
Year 1	15
Year 2	15
Year 3	15
Year 4	15

Year	Projected Enrollment
Year 5	15

Those who are not familiar with using the html editor fields may upload a document with information about the curriculum for use by those who will format and edit the content that will appear in the Guide.

Parent
Requirements

Approved Shared Content from /shared/graduate-minimum-degree-requirements-and-satisfactory-progress/

Last Approved: Apr 15, 2021 12:16pm

Minimum Graduate School Requirements

Review the Graduate School minimum [academic progress and degree requirements](#), in addition to the program requirements listed below.

Major Requirements

CURRICULAR REQUIREMENTS

Minimum Credit Requirement See Named Options for policy information.

Minimum Residence Credit Requirement See Named Options for policy information.

Minimum Graduate Coursework Requirement See Named Options for policy information.

Overall Graduate GPA Requirement 3.00 GPA required.

This program follows the Graduate School's policy: <https://policy.wisc.edu/library/UW-1203>.

Other Grade Requirements See Named Options for policy information.

Assessments and Examinations See Named Options for policy information.

Language Requirements No language requirements.

Requirements

Required COURSES

Select a Named Option for courses required.

NAMED OPTIONS

A named option is a formally documented sub-major within an academic major program. Named options appear on the transcript with degree conferral. Students pursuing the M.S. in Kinesiology must select one of the following named options:

Kinesiology: Applied Exercise Science, M.S.

Kinesiology: Motor Control and Behavior, M.S.

Kinesiology: Biomechanics, M.S.

Kinesiology: Exercise Psychology, M.S.

Kinesiology: Physical Activity Epidemiology, M.S.

Kinesiology: Exercise Physiology, M.S.

Kinesiology: Occupational Science, M.S.

Guide Requirements tab

Approved Shared Content from </shared/graduate-minimum-degree-requirements-and-satisfactory-progress/>

Last Approved: Apr 15, 2021 12:16pm

Minimum Graduate School Requirements

Review the Graduate School minimum [academic progress and degree requirements](#), in addition to the program requirements listed below.

Named option requirements

mode of instruction

Face to Face	Evening/Weekend	Online	Hybrid	Accelerated
Yes	No	No	No	No

Mode of Instruction Definitions

Approved Shared Content from </shared/graduate-school-mode-instruction-definitions/>

Last Approved: Apr 15, 2021 12:16pm

Accelerated: Accelerated programs are offered at a fast pace that condenses the time to completion. Students are able to complete a program with minimal disruptions to careers and other commitments.

Evening/Weekend: Courses meet on the UW–Madison campus only in evenings and/or on weekends to accommodate typical business schedules. Students have the advantages of face-to-face courses with the flexibility to keep work and other life commitments.

Face-to-Face: Courses typically meet during weekdays on the UW-Madison Campus.

Hybrid: These programs combine face-to-face and online learning formats. Contact the program for more specific information.

Online: These programs are offered 100% online. Some programs may require an on-campus orientation or residency experience, but the courses will be facilitated in an online format.

curricular requirements

Minimum Credit Requirement	30 credits
Minimum Residence Credit Requirement	16 credits
Minimum Graduate Coursework Requirement	15 credits must be graduate-level coursework. Details can be found in the Graduate School's Minimum Graduate Coursework (50%) policy (https://policy.wisc.edu/library/UW-1244).
Overall Graduate GPA Requirement	3.00 GPA required. This program follows the Graduate School's policy: https://policy.wisc.edu/library/UW-1203
Other Grade Requirements	n/a
Assessments and Examinations	Not required.
Language Requirements	No language requirements.

required courses

Fall A (odd years)

KINES 773	Cardiorespiratory Adaptions to Environment and Exercise	3
KINES 991	Research in Physical Activity- Theory and Design	3

Spring A

KINES 700	Psychological Effects of Exercise	3
KINES/POP HLTH 791	Physical Activity Epidemiology	3

Fall B (even years)

KINES 618	Biomechanics	2
KINES 713	Neural Basis of Normal and Pathological Movement	3

Spring A

KINES 774	Metabolic Responses to Exercise and Environmental Stress	2
KINES 861	Principles of Motor Control and Learning	3
Suggested Electives ¹		8
KINES 350	Introduction to Exercise Psychology	
KINES 521	Physical Activity and Health	
KINES/ NURSING 523	Clinical Exercise Testing & Training	
KINES 527	Principles of Strength and Conditioning	
KINES 528	Seminar in Strength and Conditioning	
KINES 555	Sports Science & Athlete Monitoring	
KINES 600	Advanced Exercise Psychology	
KINES 614	Biological Factors Influencing Exercise Performance	
KINES 690	Internship in Kinesiology	
KINES 721	Neural Basis for Movement	
KINES 779	Human Muscle Function in Health and Disease	
KINES 900	Seminar in Kinesiology	
NUTR SCI/ POP HLTH 621	Introduction to Nutritional Epidemiology	
NUTR SCI 625	Advanced Nutrition: Obesity and Diabetes	
CURRIC 744	Perspectives in Multicultural Education	
CURRIC/ ELPA 746	The Adult Learner: Implications for Curriculum and Instruction	
GEN BUS 310	Fundamentals of Accounting and Finance for Non-Business Majors	
GEN BUS 311	Fundamentals of Management and Marketing for Non-Business Majors	
Total Credits		30
<p>¹ Student chooses, based on personal interests/goals, from this list or any other 300-level or higher numbered courses</p> <p>Total credits required:</p> <p style="text-align: center;">30</p>		

Parent Plan Graduate Policies

Students should refer to one of the named options for policy information:

Kinesiology: Applied Exercise Science, M.S.

Kinesiology: Motor Control and Behavior, M.S.

Kinesiology: Biomechanics, M.S.

Kinesiology: Exercise Psychology, M.S.

Kinesiology: Physical Activity Epidemiology, M.S.

Kinesiology: Exercise Physiology, M.S.

Kinesiology: Occupational Science, M.S.

Guide Graduate Policies tab

Approved Shared Content from /shared/graduate-school-policies/

Last Approved: Apr 15, 2021 12:16pm

Graduate School Policies

The [Graduate School's Academic Policies and Procedures](#) provide essential information regarding general university policies. Program authority to set degree policies beyond the minimum required by the Graduate School lies with the degree program faculty. Policies set by the academic degree program can be found below.

named option-specific policies

prior coursework

Graduate Work from Other Institutions

With program approval, students are allowed to count no more than 15 credits of graduate coursework from other institutions. Coursework earned five or more years prior to admission to a master's degree is not allowed to satisfy requirements.

UW-Madison Undergraduate

No credits from a UW-Madison undergraduate degree are allowed to count toward the degree.

UW-Madison University Special

[This program follows the Graduate School's policy for Transfer from UW-Madison University Special Student Career at UW-Madison.](#)

Probation

[This program follows the Graduate School's Probation policy.](#)

Advisor/Committee

This program follows the [Graduate School's Advisor policy](#) and the [Graduate School's Committees policy](#).

The program advisor is the Director of Graduate Studies.

Credits per term allowed

15 credits

Time limits

[This program follows the Graduate School's Time Limits policy.](#)

Within the Department, completion of required courses within two years of matriculation is considered satisfactory progress. See the Graduate Program Handbook link in Contact Information for more information.

Grievances and appeals

Approved Shared Content from /shared/graduate-school-grievance-policy/

Last Approved: Apr 15, 2021 12:17pm

These resources may be helpful in addressing your concerns:

[Bias or Hate Reporting](#)

[Graduate Assistantship Policies and Procedures](#)

[Hostile and Intimidating Behavior Policies and Procedures](#)

[Office of the Provost for Faculty and Staff Affairs](#)

[Dean of Students Office](#) (for all students to seek grievance assistance and support)

[Employee Assistance](#) (for personal counseling and workplace consultation around communication and conflict involving graduate assistants and other employees, post-doctoral students, faculty and staff)

[Employee Disability Resource Office](#) (for qualified employees or applicants with disabilities to have equal employment opportunities)

[Graduate School](#) (for informal advice at any level of review and for official appeals of program/departmental or school/college grievance decisions)

[Office of Compliance](#) (for class harassment and discrimination, including sexual harassment and sexual violence)

[Office of Student Conduct and Community Standards](#) (for conflicts involving students)

[Ombuds Office for Faculty and Staff](#) (for employed graduate students and post-docs, as well as faculty and staff)

[Title IX](#) (for concerns about discrimination)

Approved Shared Content from /shared/education-grievance-policy/

Last Approved: Apr 15, 2021 12:17pm

Any student who feels that they have been treated unfairly by a faculty or staff member has the right to complain about the treatment and to receive a prompt hearing of the grievance, following these grievance procedures. The complaint may concern course grades, classroom treatment, program admission, or other issues. To insure a prompt and fair hearing of any complaint, and to protect both the rights of the student and the person at whom the complaint is addressed, the procedures below are used in the School of Education.

The person whom the complaint is directed against must be an employee of the School of Education. Any student or potential student may use these procedures unless the complaint is covered by other campus rules or contracts.

The following steps are available within the School of Education when a student has a grievance:

The student should first talk with the person against whom the grievance is directed. Most issues can be settled at

The student should first talk with the person against whom the grievance is directed. Most issues can be settled at this level. If the complaint is directed against a teaching assistant, and the student is not satisfied, the next step would be to talk to the TA's supervisor, who is usually the course professor. If the complaint is not resolved satisfactorily, the student may continue to step 2.

If the complaint does not involve an academic department, the procedure outlined in Step 4 below should be followed. If the complaint involves an academic department, the student should contact the chair of the department. The chair will attempt to resolve the problem informally. If this cannot be done to the student's satisfaction, the student may submit the grievance to the chair in writing. This must be done within 60 calendar days of the alleged unfair treatment.

On receipt of a written complaint, the chair will refer the matter to a departmental committee, which will obtain a written response from the person at whom the complaint is directed. This response shall be shared with the person filing the grievance. The chair will provide a timely written decision to the student on the action taken by the committee.

If either party is not satisfied with the decision of the department, they have five working days from receipt of the decision to contact the dean's office (at the number below), indicating the intention to appeal. If the complaint does not involve an academic department in the school, the student must contact the dean's office within 60 calendar days of the alleged unfair treatment.

In either case, there will be an attempt to resolve the issue informally by the associate dean. If this cannot be done, the complaint can be filed in writing with the dean's office. This must be done within 10 working days of the time the appealing party was notified that informal resolution was unsuccessful.

On receipt of such a written complaint, the associate dean will convene a subcommittee of the school's Equity & Diversity Committee. This subcommittee may ask for additional information from the parties involved and may hold a hearing at which both parties will be asked to speak separately. The subcommittee will then make a written recommendation to the dean of the School of Education who will render a decision. Unless a longer time is negotiated, this written decision shall be made within 20 working days from the date when the grievance was filed with the dean's office.

Questions about these procedures can be directed to the School of Education Dean's Office, 377 Education Building, 1000 Bascom Mall, 608-262-1763.

State law contains additional provisions regarding discrimination and harassment. Wisconsin Statutes 36.12 reads, in part: "No student may be denied admission to, participation in or the benefits of, or be discriminated against in any service, program, course or facility of the system or its institutions or center because of the student's race, color, creed, religion, sex, national origin, disability, ancestry, age, sexual orientation, pregnancy, marital status or parental status." In addition, UW–System prohibits discrimination based on gender identity or gender expression. Students have the right to file discrimination and harassment complaints with the [Office of Compliance](#), 361 Bascom Hall, 608-265-6018, uwcomplianceoffice@wisc.edu.

other

n/a

Discuss expected progress to degree and time to degree. For undergraduate programs discuss considerations for supporting students to complete the degree in four academic years.

Full time students can expect to complete the program in 2 years.

Program Learning Outcomes and Assessment

Parent Program

Learning Outcomes

Master fundamental knowledge in at least one of the broad areas of specialization represented in the Department of Kinesiology.

Demonstrate understanding of major current and past theories, research findings, methodologies, and techniques in their areas of specialization.

Identify sources and assemble evidence pertaining to questions or challenges in their area of specialization.

Select appropriate methodologies to conduct research, analyze, and interpret resulting data.

Communicate clearly in ways appropriate to their area of specialization.

Retrieve and examine scientific literature, evaluate evidence for and against hypotheses, and be able to discuss strengths and weaknesses in existing literature.

Recognize and apply principles of professional and ethical conduct.

Summarize the assessment plan.

The assessment plan for this named option relies on 3 methods: 1) direct evaluation a final project, 2) successful course completion, and 3) completion of appropriate trainings. Rubrics for the written and oral presentation of the final project in Kines 991 will be used to directly measure learning. This is a direct measure of assessment. Successful course completion for each named option and Kines 991 will be tracked at the end of each semester. Finally, students complete and maintain appropriate research training (human subjects and/or animal care).

Commitments

All required courses are approved through the school/college level.

Yes

Courses are offered on a regular basis to allow timely completion.

Yes

Courses have enrollment capacity.

Yes

Students may complete only 1 named option within a plan code.

Yes

The program faculty/staff will ensure the program website, Advance Your Career materials if applicable, and other presentations are consistent with the Guide information for this program.

Yes

Credential will not be awarded retroactively to students who completed all of the requirements before the credential was approved.

Yes

Supporting Information

List name and department of those who are in support of this proposal.

Name (Last, First)	Date of contact/support letter received	School, College, or Department	Comment by contact person	On behalf of
Patterson, Brigid	2022-01-03	School of Business (BUSINESS)	We ran your plan of adjusting the tracks to named options by the appropriate Dean in WSB and there are no concerns, assuming the plan remains to only list these courses within one of the named options.	
Butzen, Katie	2021-12-21	Nutritional Sciences (NUTR SCI)	Thank you for the heads up and best of luck with the proposal	
Halverson, Erica	2021-12-21	Curriculum and Instruction (CURR INSTR)		

If those supporting the proposal provided a letter or email of support upload here. A letter is NOT required. Upload any other explanatory information about support from other UW-Madison units.

[Support_AppliedExSciMS_Business_20220103.pdf](#)

[Support_AppliedExSciMS_NutriSci_20211221.pdf](#)

Additional Information:

Approvals

Department Approval - This proposal has been approved by the faculty at the department/academic unit level. The program faculty confirm that the unit has the capacity and resources (financial, physical, instructional, and administrative) to meet the responsibilities associated with offering the program, including offering the necessary courses, advising students, maintaining accurate information about the program in the Guide and elsewhere, conducting student learning assessment and program review, and otherwise attend to all responsibilities related to offering this program.

Enter any notes
about approval
here:

The Department of Kinesiology approved this proposal on 12/10/2021.

Entered by: Maddie Sychta

Date entered: 1/25/2022

School/College Approval - This proposal has been approved at the school/college level and it is submitted with the Dean's support. The Dean and program faculty confirm that the unit has the capacity and resources (financial, physical, instructional, and administrative) to meet the responsibilities associated with offering the program, including offering the necessary courses, advising students, maintaining accurate information about the program in the Guide and elsewhere, conducting student learning assessment and program review, and otherwise attend to all responsibilities related to offering this program.

Enter any notes
about approval
here:

Entered by and

date: Date entered:

GFEC Approval - This proposal has been approved by the Graduate Faculty Executive Committee and the Dean of the Graduate School.

Enter any notes
about the approval
here:

Entered by:

Date entered:

UAPC Approval - This proposal has been approved by the University Academic Planning Council and the Provost.

Enter any notes
about approval
here:

Entered by:

Date entered:

For Administrative Use

Admin Notes:

Guide URL:

SIS effective date:

Guide publish
date/type:

Tuition start term:

SIS Short

Description:

Other plan codes
associated with this
program:

Educational
Innovation
Program:

Distance Education
Program:

Non Traditional
Program:

Special Plan Type:

Scan this proposal:

Upload documents that should
be scanned:

Reviewer

Comments

Jenna Alsteen (jennabecker) (02/04/22 9:11 am): Made a slight edit to the requirements table for Graduate School consistency in Guide.

Key: 1266