

New Program Proposal

Date Submitted: 01/21/22 1:50 pm

Viewing: : **Occupational Science**

Parent Plan: [MAJ: Kinesiology MS](#)

Last edit: 02/10/22 1:22 pm

Changes proposed by: strigsted

Name of the school or college academic planner who you consulted with on this proposal.

Name
Maddie Sychta - EDU

Proposal Abstract/Summary:

The Department of Kinesiology has an approved master's degree program with a long history of training students in 7 informal tracks: 1) biomechanics, 2) exercise physiology, 3) exercise psychology, 4) motor control and behavior, 5) physical activity epidemiology, and 6) occupational sciences, and 7) applied exercise science. This named option (Occupational Science) formalizes an unofficial academic specialization of the same name within our approved and existing academic major within the department. Students in this named option explore theories of occupational engagement and conduct research to expand the body of knowledge supporting the practice of occupational therapy. Occupational Science integrates theories and practices from the disciplines of anatomy, biomechanics, motor control, neuroscience, psychology, and sociology to enhance our understanding of how engagement in the activities of daily life promotes human health and well-being.

In Workflow

1. **KINESIO Dept. Approver**
2. **EDU School Admin Reviewer**
3. EDU School Approver
4. APIR Admin
5. GFEC Approver
6. UAPC Approver
7. Registrar

Approval Path

1. 01/21/22 2:28 pm
Lisa Cappabianca (lcappabianca):
Approved for
KINESIO Dept.
Approver

Basic Information

Program State: Active

Type of Program: Named Option

Parent Program: MAJ: Kinesiology MS

Parent Audience: Graduate or professional

Parent Home Department: Kinesiology (KINESIO)

Parent School/College: School of Education

The program will be governed by the home department/academic unit as specified. Will an additional coordinating or oversight committee be established for the program?

No

Parent is in the Graduate School: Yes

Parent Award: Master of Science

SIS Code:

SIS Description:

Transcript Title: Occupational Science

Named Options: Sub Plan 1266: No Title Found
 Sub Plan 1270: No Title Found
 Sub Plan 1271: No Title Found
 Sub Plan 1275: No Title Found
 Sub Plan 1276: No Title Found
 Sub Plan 1278: No Title Found
 Sub Plan 1286: No Title Found

Does the parent program offer this as an additional major as well? No

Is this a non-admitting named option for a master's degree? No

Roles by Responsibility: List one person for each role in the drop down list. Use the green + to create additional boxes.

Role Type	Name (Last, First)	Email	Phone	Title
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Role Type	Name (Last, First)	Email	Phone	Title
Department Chair	Mason, Andrea	andreamason@wisc.edu	608/262-9904	
Faculty Director	Cadmus-Bertram, Lisa	cadmusbertra@wisc.edu	608/265-5946	
Primary Contact	Trigsted, Stephanie	strigsted@wisc.edu	608/262-8730	
Primary Dean's Office Contact	Sychta, Maddie	sychta@wisc.edu		

List the departments that have a vested interest in this proposal.

Departments
Educational Psychology (ED PSYCH)

Are all program reviews in the home academic unit up to date? Yes

Are all assessment plans in the home academic unit up to date? Yes

Are all assessment reports in the home academic unit up to date? Yes

Mode of Delivery:

Face-to-Face (majority face-to-face courses)

Will this program be part of a consortial or collaborative arrangement with another college or university? No

Will instruction take place at a location geographically separate from UW-Madison? No

Parent has outside accreditation: No

Graduates of parent program seek licensure or certification after graduation. No

First term of student enrollment: Fall 2022 (1232)

Year of three year check-in to GFEC (3 years after first student enrollment):
2026

Year of first program review (5 years after first student enrollment):
2028

If this proposal is approved, describe the implementation plan and timeline.

Because this is a formalization a track within an existing program, all students on the occupational science track of the MS program will be advised on the process to complete the add/change/discontinue program request process to ensure they are in the correct named option.

Rationale and Justifications

How does the named option relate to the major and to other named options in the major, if relevant?

The Department of Kinesiology has an approved master's degree program with a long history of training students in 7 informal tracks: 1) biomechanics, 2) exercise physiology, 3) exercise psychology, 4) motor control and behavior, 5) physical activity epidemiology, and 6) occupational sciences, and 7) applied exercise science. We are seeking a formalization of these tracks into named options. This named option (Occupational Science) formalizes an unofficial academic specialization of the same name within our approved and existing academic major within the department. The named option aims to prepare students who plan to be occupational therapists to serve as researchers and educators who are able to contribute to the understanding of the theoretical and empirical relationships between occupation, physiological health, and psychological well-being.

Why is the program being proposed? What is its purpose?

The purpose of the named option is to formalize the area of academic and research specialization within our approved and existing academic major within the department. This provides students a way to communicate their formal specialization in the labor market and/or to other graduate programs. The named option will also allow the department to capture enrollment and progress data for analysis and tracking purposes. Graduate students in this named option plan to be occupational therapists who would like to serve as researchers and educators who are able to contribute to the understanding of the theoretical and empirical relationships between occupation, physiological health, and psychological well-being. Graduate students work closely with their advisors to pursue research on issues that expand upon the current theory in occupational therapy and life-span development.

Do current students need or want the program? Provide evidence.

The number of graduate students in the PhD program has been growing and these students have expressed interest in creating a named option that will document their area of specialization on their transcript. By adding this named option, our department will be better situated to recruit students and communicate the unique coursework and career preparation associated with this named option.

What is the market, workforce, and industry need for this program? Provide evidence.

In a workforce study conducted in 2018 by AOTA, only 0.7% of occupational therapists have a PhD. 3.1% of occupational therapists are full-time academics. There are currently 118 new Occupational Therapy Doctorate-Entry Level programs in candidacy or pre-accreditation, all seeking qualified faculty to teach in their programs. The faculty for these programs must have a post-professional doctorate (PhD, EdD or Post-Professional OTD) to be allowed to teach in these programs. There are currently 174 faculty positions listed on higheredjobs.com in occupational therapy programs nationwide, and 196 on indeed.com. The American Occupational Therapy Association has long acknowledged the ongoing shortage of trained scholars who are also clinicians, and provided a number of incentives and scholarships to encourage this path for clinicians. There is a particular shortage of qualified applicants who can fill tenure track, traditional research positions such as those at University of Wisconsin-Madison. This named option of the MS program can help address this shortage by putting an emphasis on the understanding of theories underlying occupational science. Students conduct research and develop advanced knowledge in a specific area of concentration within occupational science.

What gap in the program array is it intended to fill?

This named option is designed to formalize the existing occupational science “track” of the master's program for students interested in exploring theories of occupational engagement and conducting research to expand the body of knowledge supporting the practice of occupational therapy.

Diversity and Inclusion

Describe how the proposed program curriculum and learning outcomes will advance inclusive excellence. Discuss specific components and requirements within the curriculum that will offer students opportunities and learning activities to engage in diversity with respect to perspectives, theories, practices, and populations different from themselves. If internships or clinical, practicum, or experiential learning experiences will be required, discuss how students will have access to diverse practice settings.

The mission of the Department of Kinesiology is to create, interpret, transmit, and apply knowledge related to movement, exercise, and human occupation with the ultimate goal of enhancing human health, productivity, and quality of life. We are committed to creating a welcoming and engaging environment that encourages open dialogue to better our scholarship, to promote a broad spectrum of ideas, and to apply those ideas in service of the health and wellness of all individuals in our community. We are dedicated to implementing practices, procedures, and structures that foster the integration of ideas from all members, and believe this commitment elevates the quality and value of all discourse. For example, several years ago, we removed the GRE as a requirement for application into our graduate programs. After careful evaluation, we determined the GRE may be a barrier to some prospective students, so the GRE is no longer required for any graduate program in the department. Over the past several years, we have added graduate level courses that provide an opportunity for students to learn and engage in diverse perspectives and discuss issues related to diversity in physical activity. These courses include Kines 540 (Diversity in Health and Physical Activity Settings), a “Diversity in STEM and Research” module in Kines 991 (Research in Physical Activity – Theory and Design). A new course is being developed and will be offered as a workshop titled “Social Determinants and Disparities of Physical Activities” during the Spring 2022 semester.

Parent Value

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new course is being developed and will be offered as a workshop titled “Social Determinants and Disparities of Physical Activities” during the Spring 2022 semester.

Discuss how the proposed program will actively pursue an equity in student recruitment, access, retention, and degree completion. Describe specific strategies to identify and recruit a diversified student population for programs that do direct admissions. Include evidence-based and effective practices. Provide examples of academic and student support services that will be implemented to support student learning success and completion.

Over the past 3 years, Kinesiology has intentionally focused on pursuing equity in recruitment, access, retention, and degree completion. We eliminated the GRE requirement for all graduate programs in the department, have attended multiple recruiting fairs, including sending a representative to the National Diversity in STEM conference, and are working to ensure our department is welcoming to all so that all students will feel comfortable enrolling in our programs. Some efforts directly related to this goal include the creation of a specific portion of our Kinesiology website dedicated to equity initiatives and resources, revising our orientation process (current project), and increasing communication with graduate students by initiating a bi-weekly newsletter to share information and accomplishments with students, faculty, and staff. We are also creating a new charge for the Kinesiology Department’s Equity, Climate, and Diversity Committee (current project) to evaluate our current departmental practices and address areas of concern. We have also focused on diversity when conducting recruiting and hiring searches for new faculty lines within the department. We implemented annual reviews of all graduate students which are designed, in part, to ensure that students and their advisors are both informed of the student's progress in the program. The Graduate Study Committee discusses any students not making progress and work with the advisor to create a plan to help keep the student on track for completion.

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are both informed of the student's progress in the program. The Graduate Study Committee discusses any students not making progress and work with the advisor to create a plan to help keep the student on track for completion.

Consider how the proposed program will ensure equity in recruiting and hiring of faculty, instructional staff, and staff who will oversee the program curriculum, professional/career development experiences, and research/scholarship where relevant.

In two recent hires, we capitalized on the TOP program. These two hires through the TOP program along with a 2018 faculty hire (all occurring in the past 4 years) increased the number of faculty of color in our department to 14%. To further diversify our faculty, instructional staff, and staff, we plan to be strategic in our recruiting efforts. Search committee members for faculty and staff searches will receive specific training from School of Education HR staff on a) developing a strategy to enhance the diversity of the candidate pool, (b) inclusive search practices, and (c) developing awareness of unconscious biases in the search process. As a start, we have begun to generate a list of targeted minority interest groups where we can advertise the open positions (e.g. annual biomedical research conference for minority students, ACSM minority health and research interest group, American OT National Black Occupational Therapy Caucus, NIH Diversity Consortium's National Research Mentoring Network, etc.).

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Note any plans or strategic initiatives at the university that are closely linked with the development of the proposed program. Note how efforts will align with the appropriate and applicable accreditation standards that address diversity where relevant. To the extent that the response to questions related to diversity, equity, and inclusion are connected to plans at the department, school/college or university, make those connections explicit where relevant.

The Kinesiology Department is committed to creating a welcoming and engaging environment that encourages open dialogue to better our scholarship, to promote a broad spectrum of ideas, and to apply those ideas in service of the health and wellness of all individuals in our community. The efforts in Kinesiology are supported and informed by the School of Education's Office of Equity, Diversity, and Inclusion, which seeks to promote equity, diversity, and inclusion by reducing barriers to access, increasing the demographic diversity of the SoE faculty, staff, and students, and encouraging scholarship, teaching, and service that embraces and engages the full measure of the diversity of society. We have been actively engaged in planning workshops with the School of Education's new EDI Director of Teaching and Learning Innovation to help support our mentors, instructors, and graduate students in the areas of equity and inclusivity. Additionally, we have used the bi-weekly newsletter to amplify School of Education initiatives (especially affinity groups and events) and University-led initiatives like the Diversity Forum (Kinesiology hosted a viewing party), workshops and learning opportunities, and events related to heritage months (Black History Month, Hispanic Heritage Month, Native American Heritage Month, etc).

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Faculty and Staff Resources

List the core program faculty and staff with title and departmental affiliation(s) who are primarily involved and will participate in the delivery and oversight.

Name (Last, First)	Department	Title
Ausderau, Karla	Kinesiology (KINESIO)	Associate Professor
Farrar Edwards, Dorothy	Kinesiology (KINESIO)	Professor
Fields, Beth	Kinesiology (KINESIO)	Assistant Professor
Larson, Elizabeth	Kinesiology (KINESIO)	Associate Professor
Pickett, Kristen	Kinesiology (KINESIO)	Assistant Professor
Travers, Brittany	Kinesiology (KINESIO)	Associate Professor

What resources are available to support faculty, staff, labs, equipment, etc.?

Existing Fund 101 resources will be used to support this program. Because this is a formalization of an existing program, new resources are not needed.

Program advisor(s) with title and departmental affiliation(s).

Name (Last, First)	Department	Title
Cadmus-Bertram, Lisa	Kinesiology (KINESIO)	Director of Graduate Studies
Trigsted, Stephanie	Kinesiology (KINESIO)	Graduate Program Manager

Describe how student services and advising will be supported.

Primary faculty mentor will be the main advisor for these students. The Director of Graduate Studies and Graduate Program Manager will provide additional support and advising as needed.

Confirm that the program advisor(s) or coordinator(s) have been consulted and reviewed this proposal. Yes

Resources, Budget, and Finance

Is this a revenue program? No

What is the tuition structure for this program?

Standard resident/MN/nonresident graduate tuition

Does the program or change require substantial new resources other than those just described? Describe the needs. Confirm that the dean is committed to providing the resources.

This named option formalizes an academic specialization within our approved and existing academic major. As such, the funding of the program relies on existing resources.

Are new Library resources needed to support this program?

No

Describe plans for funding students including but not limited to funding sources and how funding decisions are made.

Students are guaranteed 2 years of funding upon offer of admission, contingent on satisfactory progress. These offers of admission and funding are made by all faculty who are part of the named option in consultation with the Kinesiology Department regarding availability of TA positions to support students where research funds are not available.

Curriculum and Requirements

Parent Plan Admissions/How To Get In Requirements

Students apply to the Master of Science in Kinesiology through one of the named options:

- Kinesiology: Applied Exercise Science, M.S.
- Kinesiology: Motor Control and Behavior, M.S.
- Kinesiology: Biomechanics, M.S.
- Kinesiology: Exercise Psychology, M.S.
- Kinesiology: Physical Activity Epidemiology, M.S.
- Kinesiology: Exercise Physiology, M.S.
- Kinesiology: Occupational Science, M.S.

Approved Shared Content from /shared/graduate-school-admissions/

Last Approved: Apr 15, 2021 12:15pm

Please consult the table below for key information about this degree program’s admissions requirements. The program may have more detailed admissions requirements, which can be found below the table or on the program’s website. Graduate admissions is a two-step process between academic programs and the Graduate School. **Applicants must meet the minimum requirements of the Graduate School as well as the program(s).** Once you have researched the graduate program(s) you are interested in, apply online.

Fall Deadline	February 15
Spring Deadline	December 1
Summer Deadline	This program does not admit in the summer.
GRE (Graduate Record Examinations)	Not required.
English Proficiency Test	Every applicant whose native language is not English or whose undergraduate instruction was not in English must provide an English proficiency test score and meet the Graduate School minimum requirements (https://grad.wisc.edu/apply/requirements/#english-proficiency).
Other Test(s) (e.g., GMAT, MCAT)	n/a
Letters of Recommendation Required	3

Applications may be considered after February 15.

For admission, the Graduate School requires, as does the Kinesiology department, a minimum 3.0 GPA (on a 4.0=A scale) on the last 60 semester hours (or equivalent) of undergraduate coursework. An applicant must submit academic transcripts from each institution attended and a statement of reasons for graduate study. If a professor in the area of interest agrees to serve as the prospective student's advisor, then the department's graduate office recommends the applicant for admission to the Graduate School. Please consult the [kinesiology website](#) for further details of these requirements and procedures.

Describe plans for recruiting students to this program.

Recruiting strategies for the MS program includes participation in events and information gathered (McNair Scholars for example) through the graduate school, attending discipline specific conferences (SACNAS) an to recruit a diverse group of students, as well as utilizing faculty and alumni networks.

Projected Annual Enrollment:

Year	Projected Enrollment
Year 1	1
Year 2	1
Year 3	1

Year	Projected Enrollment
Year 4	1
Year 5	1

Those who are not familiar with using the html editor fields may upload a document with information about the curriculum for use by those who will format and edit the content that will appear in the Guide.

Parent
Requirements

Approved Shared Content from /shared/graduate-minimum-degree-requirements-and-satisfactory-progress/
Last Approved: Apr 15, 2021 12:16pm

Minimum Graduate School Requirements

Review the Graduate School minimum [academic progress and degree requirements](#), in addition to the program requirements listed below.

Major Requirements

CURRICULAR REQUIREMENTS

Minimum Credit Requirement See Named Options for policy information.

Minimum Residence Credit Requirement See Named Options for policy information.

Minimum Graduate Coursework Requirement See Named Options for policy information.

Overall Graduate GPA Requirement 3.00 GPA required.

This program follows the Graduate School's policy: <https://policy.wisc.edu/library/UW-1203>.

Other Grade Requirements See Named Options for policy information.

Assessments and Examinations See Named Options for policy information.

Language Requirements No language requirements.

Required COURSES

Select a Named Option for courses required.

NAMED OPTIONS

A named option is a formally documented sub-major within an academic major program. Named options appear on the transcript with degree conferral. Students pursuing the M.S. in Kinesiology must select one of the following named options:

- Kinesiology: Applied Exercise Science, M.S.
- Kinesiology: Motor Control and Behavior, M.S.
- Kinesiology: Biomechanics, M.S.
- Kinesiology: Exercise Psychology, M.S.
- Kinesiology: Physical Activity Epidemiology, M.S.
- Kinesiology: Exercise Physiology, M.S.
- Kinesiology: Occupational Science, M.S.

Guide Requirements tab

Approved Shared Content from /shared/graduate-minimum-degree-requirements-and-satisfactory-progress/

Last Approved: Apr 15, 2021 12:16pm

Minimum Graduate School Requirements

Review the Graduate School minimum [academic progress and degree requirements](#), in addition to the program requirements listed below.

Named option requirements

mode of instruction

Face to Face	Evening/Weekend	Online	Hybrid	Accelerated
Yes	No	No	No	No

Mode of Instruction Definitions

Approved Shared Content from /shared/graduate-school-mode-instruction-definitions/

Last Approved: Apr 15, 2021 12:16pm

Accelerated: Accelerated programs are offered at a fast pace that condenses the time to completion. Students are able to complete a program with minimal disruptions to careers and other commitments.

Evening/Weekend: Courses meet on the UW–Madison campus only in evenings and/or on weekends to accommodate typical business schedules. Students have the advantages of face-to-face courses with the flexibility to keep work and other life commitments.

Face-to-Face: Courses typically meet during weekdays on the UW-Madison Campus.

Hybrid: These programs combine face-to-face and online learning formats. Contact the program for more specific information.

Online: These programs are offered 100% online. Some programs may require an on-campus orientation or residency experience, but the courses will be facilitated in an online format.

curricular requirements

Minimum Credit Requirement	30 credits
Minimum Residence Credit Requirement	16 credits
Minimum Graduate Coursework Requirement	15 credits must be graduate-level coursework. Details can be found in the Graduate School's Minimum Graduate Coursework (50%) policy (https://policy.wisc.edu/library/UW-1244).
Overall Graduate GPA Requirement	3.00 GPA required. This program follows the Graduate School's policy: https://policy.wisc.edu/library/UW-1203 .
Other Grade Requirements	n/a
Assessments and Examinations	Not required.
Language Requirements	No language requirements

required courses

Required Courses

KINES 785	Human Occupation and Health	3
KINES 885	Seminar in Occupation and Health (minimum of 2 semesters required) ¹	2
KINES 991	Research in Physical Activity- Theory and Design	3
KINES 900	Seminar in Kinesiology ²	4
KINES 990	Research or Thesis	4+
Statistics (two courses required, chosen in consultation with advisor.) Example sequence below:		6-8
ED PSYCH 760 & ED PSYCH 761	Statistical Methods Applied to Education I and Statistical Methods Applied to Education II	

Electives³**6-
8**

Elective courses may be Kinesiology courses not chosen as required courses or courses in related fields (i.e. Psychology, Neuroscience). Students are strongly encouraged to select 2-3 courses in a concentration area. (Examples: Child & Family Studies, Global Health, Disability Studies, Public Health, Patient Advocacy)

Total Credits**30****1**

Students are required to take [KINES 885](#) a minimum of 2 times, for 1 credit each time.

2

All Kinesiology M.S. and Ph.D. students are required to register for [KINES 900](#) Seminar in Kinesiology for 1 credit each semester they are enrolled in the program, for a minimum of 4 credits.

3

Elective courses to meet the degree requirements are chosen in consultation with the advisor from this list or any other 300-level or higher numbered courses on campus. Each candidate's program of formal course work and independent study is tailored in a personalized manner to accommodate the individual's research and career goals.

Total credits required:

30

Parent Plan Graduate Policies

Students should refer to one of the named options for policy information:

Kinesiology: Applied Exercise Science, M.S.

Kinesiology: Motor Control and Behavior, M.S.

Kinesiology: Biomechanics, M.S.

Kinesiology: Exercise Psychology, M.S.

Kinesiology: Physical Activity Epidemiology, M.S.

Kinesiology: Exercise Physiology, M.S.

Kinesiology: Occupational Science, M.S.

Guide Graduate Policies tab

Approved Shared Content from /shared/graduate-school-policies/

Last Approved: Apr 15, 2021 12:16pm

Graduate School Policies

The [Graduate School's Academic Policies and Procedures](#) provide essential information regarding general university policies. Program authority to set degree policies beyond the minimum required by the Graduate School lies with the degree program faculty. Policies set by the academic degree program can be found below.

named option-specific policies

PRIOR COURSEWORK

Graduate Work from Other Institutions

With program approval, students are allowed to count no more than 15 credits of graduate coursework from other institutions. Coursework earned five or more years prior to admission to a master's degree is not allowed to satisfy requirements.

UW–Madison Undergraduate

No credits from a UW–Madison undergraduate degree are allowed to count toward the degree.

UW–Madison University Special

[This program follows the Graduate School's policy for Transfer from UW-Madison University Special Student Career at UW-Madison.](#)

PROBATION

[This program follows the Graduate School's Probation policy.](#)

ADVISOR / COMMITTEE

This program follows the [Graduate School's Advisor policy](#) and the [Graduate School's Committees policy](#).

Primary faculty mentor will be the main advisor. The Director of Graduate Studies and Graduate Program Manager will provide additional support and advising as needed.

CREDITS PER TERM ALLOWED

15 credits

TIME Limits

[This program follows the Graduate School's Time Limits policy.](#)

Within the Department, completion of required courses within two years of matriculation is considered satisfactory progress. See the Graduate Program Handbook link in Contact Information for more information.

[grievances and appeals](#)

Approved Shared Content from /shared/graduate-school-grievance-policy/

Last Approved: Apr 15, 2021 12:17pm

These resources may be helpful in addressing your concerns:

[Bias or Hate Reporting](#)

[Graduate Assistantship Policies and Procedures](#)

[Hostile and Intimidating Behavior Policies and Procedures](#)

[Office of the Provost for Faculty and Staff Affairs](#)

[Dean of Students Office](#) (for all students to seek grievance assistance and support)

[Employee Assistance](#) (for personal counseling and workplace consultation around communication and conflict involving graduate assistants and other employees, post-doctoral students, faculty and staff)

[Employee Disability Resource Office](#) (for qualified employees or applicants with disabilities to have equal employment opportunities)

[Graduate School](#) (for informal advice at any level of review and for official appeals of program/departmental or school/college grievance decisions)

[Office of Compliance](#) (for class harassment and discrimination, including sexual harassment and sexual violence)

[Office of Student Conduct and Community Standards](#) (for conflicts involving students)

[Ombuds Office for Faculty and Staff](#) (for employed graduate students and post-docs, as well as faculty and staff)

[Title IX](#) (for concerns about discrimination)

Approved Shared Content from /shared/education-grievance-policy/

Last Approved: Apr 15, 2021 12:17pm

Any student who feels that they have been treated unfairly by a faculty or staff member has the right to complain about the treatment and to receive a prompt hearing of the grievance, following these grievance procedures. The complaint may concern course grades, classroom treatment, program admission, or other issues. To insure a prompt and fair hearing of any complaint, and to protect both the rights of the student and the person at whom the complaint is addressed, the procedures below are used in the School of Education.

The person whom the complaint is directed against must be an employee of the School of Education. Any student or potential student may use these procedures unless the complaint is covered by other campus rules or contracts.

The following steps are available within the School of Education when a student has a grievance:

The student should first talk with the person against whom the grievance is directed. Most issues can be settled at this level. If the complaint is directed against a teaching assistant, and the student is not satisfied, the next step would be to talk to the TA's supervisor, who is usually the course professor. If the complaint is not resolved satisfactorily, the student may continue to step 2.

If the complaint does not involve an academic department, the procedure outlined in Step 4 below should be followed. If the complaint involves an academic department, the student should contact the chair of the department. The chair will attempt to resolve the problem informally. If this cannot be done to the student's satisfaction, the student may submit the grievance to the chair in writing. This must be done within 60 calendar days of the alleged unfair treatment.

On receipt of a written complaint, the chair will refer the matter to a departmental committee, which will obtain a written response from the person at whom the complaint is directed. This response shall be shared with the person filing the grievance. The chair will provide a timely written decision to the student on the action taken by the committee.

If either party is not satisfied with the decision of the department, they have five working days from receipt of the decision to contact the dean's office (at the number below), indicating the intention to appeal. If the complaint does not involve an academic department in the school, the student must contact the dean's office within 60 calendar days of the alleged unfair treatment.

In either case, there will be an attempt to resolve the issue informally by the associate dean. If this cannot be done, the complaint can be filed in writing with the dean's office. This must be done within 10 working days of the time the appealing party was notified that informal resolution was unsuccessful.

On receipt of such a written complaint, the associate dean will convene a subcommittee of the school's Equity &

Diversity Committee. This subcommittee may ask for additional information from the parties involved and may hold a hearing at which both parties will be asked to speak separately. The subcommittee will then make a written recommendation to the dean of the School of Education who will render a decision. Unless a longer time is negotiated, this written decision shall be made within 20 working days from the date when the grievance was filed with the dean's office.

Questions about these procedures can be directed to the School of Education Dean's Office, 377 Education Building, 1000 Bascom Mall, 608-262-1763.

State law contains additional provisions regarding discrimination and harassment. Wisconsin Statutes 36.12 reads, in part: "No student may be denied admission to, participation in or the benefits of, or be discriminated against in any service, program, course or facility of the system or its institutions or center because of the student's race, color, creed, religion, sex, national origin, disability, ancestry, age, sexual orientation, pregnancy, marital status or parental status." In addition, UW–System prohibits discrimination based on gender identity or gender expression. Students have the right to file discrimination and harassment complaints with the [Office of Compliance](#), 361 Bascom Hall, 608-265-6018, uwcomplianceoffice@wisc.edu.

OTHER

n/a

Discuss expected progress to degree and time to degree. For undergraduate programs discuss considerations for supporting students to complete the degree in four academic years.

The MS program is designed to be completed in 2 years for full time students. Over the past 10 years, 70% of students have completed their MS degree in 2 years or less and 89.5% have finished in 3 years or less.

Program Learning Outcomes and Assessment

Parent Program

Learning Outcomes

Master fundamental knowledge in at least one of the broad areas of specialization represented in the Department of Kinesiology.

Demonstrate understanding of major current and past theories, research findings, methodologies, and techniques in their areas of specialization.

Identify sources and assemble evidence pertaining to questions or challenges in their area of specialization.

Select appropriate methodologies to conduct research, analyze, and interpret resulting data.

Communicate clearly in ways appropriate to their area of specialization.

Retrieve and examine scientific literature, evaluate evidence for and against hypotheses, and be able to discuss strengths and weaknesses in existing literature.

Recognize and apply principles of professional and ethical conduct.

Summarize the assessment plan.

The assessment plan for this named option relies on 3 methods: 1) direct evaluation a final project, 2) successful course completion, and 3) completion of appropriate trainings. Rubrics for the written and oral presentation of the final project in Kines 991 will be used to directly measure learning. This is a direct measure of assessment. Successful course completion for each named option and Kines 991 will be tracked at the end of each semester. Finally, students complete and maintain appropriate research training (human subjects and/or animal care).

Commitments

All required courses are approved through the school/college level.

Yes

Courses are offered on a regular basis to allow timely completion.

Yes

Courses have enrollment capacity.

Yes

Students may complete only 1 named option within a plan code.

Yes

The program faculty/staff will ensure the program website, Advance Your Career materials if applicable, and other presentations are consistent with the Guide information for this program.

Yes

Credential will not be awarded retroactively to students who completed all of the requirements before the credential was approved.

Yes

Supporting Information

List name and department of those who are in support of this proposal.

Name (Last, First)	Date of contact/support letter received	School, College, or Department	Comment by contact person	On behalf of
Moschkau, Amy	2021-12-21	Educational Psychology (ED PSYCH)	Thanks for the heads up.	

If those supporting the proposal provided a letter or email of support upload here. A letter is NOT required. Upload any other explanatory information about support from other UW-Madison units.

[Support_KinesMSandPhD_EdPsych_20211221.pdf](#)

Additional Information:

Approvals

Department Approval - This proposal has been approved by the faculty at the department/academic unit level. The program faculty confirm that the unit has the capacity and resources (financial, physical, instructional, and administrative) to meet the responsibilities associated with offering the program, including offering the necessary courses, advising students, maintaining accurate information about the program in the Guide and elsewhere, conducting student learning assessment and program review, and otherwise attend to all responsibilities related to offering this program.

Enter any notes
about approval
here:

The Department of Kinesiology approved this proposal on 12/10/2021.

Entered by: Maddie Sychta
Date entered: 1/25/2022

School/College Approval - This proposal has been approved at the school/college level and it is submitted with the Dean's support. The Dean and program faculty confirm that the unit has the capacity and resources (financial, physical, instructional, and administrative) to meet the responsibilities associated with offering the program, including offering the necessary courses, advising students, maintaining accurate information about the program in the Guide and elsewhere, conducting student learning assessment and program review, and otherwise attend to all responsibilities related to offering this program.

Enter any notes
about approval
here:

Entered by and
date: Date entered:

GFEC Approval - This proposal has been approved by the Graduate Faculty Executive Committee and the Dean of the Graduate School.

Enter any notes
about the approval
here:

Entered by:

Date entered:

UAPC Approval - This proposal has been approved by the University Academic Planning Council and the Provost.

Enter any notes
about approval
here:

Entered by:

Date entered:

For Administrative Use

Admin Notes:

Guide URL:

SIS effective date:

Guide publish
date/type:

Tuition start term:

SIS Short

Description:

Other plan codes
associated with this
program:

Educational

Innovation

Program:

Distance Education

Program:

Non Traditional

Program:

Special Plan Type:

Scan this proposal:

Upload documents that should
be scanned:

Reviewer

Comments

Jenna Alsteen (jennabecker) (02/04/22 10:17 am): Minor edits made to the requirements table for Graduate School consistency in Guide.

Key: 1286